

Guidelines for Contributors of Photographs, Artwork and Illustrations

The Chat is seeking quality photographs, artwork and illustrations to make its presentation more lively.

Members and friends of the Carolina Bird Club are invited to submit their photographs, artwork and illustrations for consideration. College-level and high school art teachers and biology instructors are especially encouraged to have their best students submit high-quality material for possible publication.

Following are guidelines for contributors of such works.

* The subject matter of submissions should be birds. *The Chat* will consider images that illustrate birds, bird physiology, bird behavior, bird study, bird habitats, birding, and related subjects. Other images specifically meant to illustrate articles and other written submissions will also be considered. The most frequently used images will be realistic representations of birds of North and South Carolina in their natural settings or without a background.

* *The Chat* is not currently publishing color images. Therefore, images that are chosen for publication will be reproduced in black and white. Contributors should be aware that some images that appear to be acceptable in color might not reproduce well in the form in which they would be used in *The Chat*.

* Realistic photographs should be sharp, clear, and have good contrast. The preferred format for submission is a black and white 5"x 7" or 8"x 10" print, but transparencies (slides) and color prints will be considered. Contact the editor about submitting images in electronic form.

* Line drawings of birds, parts of birds, feathers, eggs, and similar subjects are welcomed and reproduce well. These images may be used for illustration of articles, general field notes, or simply for their natural beauty.

* Do not send original art or illustrations before contacting the editor for instructions. A photocopy or photographic representation of the work should accompany inquiry letters.

* Submissions should be made by the person who owns the legal rights to the images. The photographer, artist, illustrator, or other creator of a contributed image must be identified on a written label attached to the image, even if that person is not the one making the submission. If you come across artwork of someone you do not know (such as on postcards), forward a sample copy and the artist's name and address to the editor. The editor may contact the artist directly.

* A brief written description of the subject of the submission (a "cut line") should be attached to the image or written on the back of it, even when the subject matter seems obvious to the contributor. People in a photograph should be identified by name.

* The use or non-use of submissions is solely at the discretion of the editor. Receipt of a photograph, art work or illustration does not constitute acceptance for publication. Typically, submissions will be held in an image

bank until appropriate for reproduction in *The Chat*. Images usually are not used immediately but are held for possible future publication. Submissions are gratefully accepted as contributions. No compensation is made to the creator or owner of the image.

* Submissions will be returned. Although care will be taken to avoid damaging submissions, please be aware that some damage may occur in the process of handling and mailing the materials.

Address submissions and queries to Bob Wood, Editor, *The Chat*, 2421 Owl Circle, West Columbia, SC 29169, or contact the editor by e-mail at bobwood@ix.netcom.com.

Carolina Bird Club Web Site
<http://members.aol.com/cbirdclub>
